

# **BIDDENDEN PARISH COUNCIL**

## **FREEDOM OF INFORMATION ACT 2000**

**FOIA request dated 5<sup>th</sup> March 10**

### **Internal Review at The New Village Hall**

**On Wednesday 28<sup>th</sup> April 2009 commencing 6.45pm**

#### **Agenda**

1. To elect a Chairman for this meeting
2. Introduction.
3. Parishioners questions on the Internal Review (limited to 5 minutes).
4. To review the Council's handling of the Request
5. To make recommendations to resolve any outstanding issues if possible or to direct how they should be resolved.
6. To consider whether the Council has complied with Part VI of the section 45 Code of Practice.
7. To review the Parish Council's response to the complainant's request for an Internal Review, with reference to the requirements set out in Part VI of the section 45 Code of Practice.
8. To make any further recommendations for the future handling of FOIA requests and complaints.
9. To agree a Statement.
10. To advise the complainant of the outcome of the Internal Review.
11. To agree to disband this Internal Review Committee immediately upon ratification of the Statement by the Parish Council.