

BIDDENDEN PARISH COUNCIL
13 December 2011

Correspondence List
9 November – 6 December 2011

Action

- 8 December KALC Chairman's Conference – circulated.
7 January, 2012, Lenham Community Centre
- 5 December An email has been received from All Saints asking if a councillor would be prepared to read a lesson in church on 18 December at 6pm. The reading is from Luke Chapter 2 verses 1 - 7. It will be the third lesson to be read and will follow *Angels from the Realms of Glory*. A number of local organizations are being asked to read.
- 2 December A letter has been received from the ICO stating that the case regarding the Minutes and the Information Group has now been closed. (Circulated). Councillors are reminded that all correspondence relating to council business in an official capacity is subject to request under the Freedom of Information Act and should be copied to the Clerk for record purposes.
- 1 December ABC Consultation on the Kent County Council household Waste Recycling Centre Service. The document is available to householders on www.kent.gov.uk/hwrconsultation. Views to the proposals by email or writing are required by 9 February 2012
- 25 November A letter has been received from the Audit Commission regarding the objection by a parishioner regarding the 2010/11 Annual Accounts. Answers to some 33 questions have been requested by the Audit Commission all relating specifically to the Drs Surgery (Circulated). A reply is being worked on.
- 10 November Letter from Kent Highway Services enclosing a Highways & Transport Tracker survey to tell them what we think about Highway Services.

Received

- 7/12 Email from KALC re Complaints procedure
6/12 Email from supplier reply to query regarding their insurance

2/12 Email from Parishioner asking for a copy 1/12 of the 2005 Parish Plan

2/12 Ashford Area Committee minutes of meeting held on 30/11/11

1/12 Email from KCC re Southside Pavement

1/12 Email from TSP replying to a document query

30/11 Email from Kent Air Ambulance updating their database

30/11 Email from KCC re Funding

29/11 Email from KCC re Ashford Area Committee

26/11 Email from a parishioner re an idea for youth focus for the parish plan

28/11 Email from KCC Landscaping clarifying mowing schedule

25/11 Email from Audit Commission attaching letter requesting further information regarding a parishioner's objection to the 2010/11 Accounts

25/11 Copy of reissuing of an Enforcement order from ABC to a parishioner

24/11 Email from ABC withdrawing an enforcement notice

23/11 Website enquiry

22/11 Invitation to the Annual Civic Service held by Lord Lieutenant of Kent

22/11 Email from ICO requesting further information regarding a parishioner's complaint

21/11 Email from VHMC re signs

18/11 KALC Localism Act briefing

18/11 Copy of an enforcement notice sent to a parishioner

17/11 Email from a parishioner regarding the recycling bins

16/11 Email from Audit Commission confirming estimated fee re a parishioner's complaint

16/11 Email from contractors pollarding the willows

16/11 Forward Plan of Key Decisions

16/11 Kent Forum Briefing

15/11 Briefing re changes to music licensing

15/11 Email from a parishioner re the paper recycling skip

14/11 Confirmation of meeting venue re Ashford Area Cttee

10/11 Email re price of salt bins

10/11 Email from Toddler group re Recycling donation

10/11 Letter from the Chairman for the Parish Magazine

9/11 Quotation for pollarding the willows on the Millennium Field

9/11 Email from the Highway Steward re purchase of salt bins

9/11 Email from ABC re Planning Committee

9/11 Email from Cranbrook Parish Clerk re toilet doors

9/11 Email from Headcorn Parish Clerk re toilet doors

Sent

7/11 Email to Tenterden Tigers confirming hire of fields 9/10 June 2012
6/12 Email to parishioner sending 2005 parish plan
6/12 Email to KALC re Complaints Procedure
6/12 Email to Kent Highways requesting list of signage contractors
6/12 Email to Insurance Co chasing quote
5/12 Email to prospective contractor re Duck Shed
2/2 Email to Audit Commission re their requests
2/2 Acknowledgement of letter from the Audit Commission
1/2 Email to prospective contractor for the play area
30/11 Email to Kent Air Ambulance providing contact details
30/11 Email to TSP re pagination of a document
22/11 Email to ICO providing further information requested
22/11 Email to ACRK re Digital switchover
21/11 Email to ABC attaching photographs regarding recycling area
21/11 Email to KCC requesting further information on Emergency Planning

18/11 Email attaching grant application to ABC re parish plan
17/11 Email to a prospective contractor re pollarding the willows
17/11 Forwarding details of a grant to History Society
17/11 Email to contractor re obtaining keys to Millennium Field
16/11 Email to a parishioner wishing to go on the allotment waiting list
16/11 Acceptance of the quotation to pollard the willows
16/11 Query re quotation for pollarding the willows
16/11 Email to Audit Commission re estimated cost of investigation
11/11 Email to prospective contractor re pollarding the willows x 2
9/11 Email to Headcorn parish clerk re toilet doors
9/11 Email to Cranbrook parish clerk re toilet doors
8/11 Email to locksmith re invoice
8/11 Email to allotment landowner re annual rent