

*These minutes are subject to approval at the meeting to be held on June 12<sup>th</sup> 2007*

**Biddenden Parish Council**  
**Minutes of the meeting held in the Old Village Hall on May 8<sup>th</sup> 2007**

Present

Cllr Mrs J Ashcroft  
Cllr A Barfoot  
Cllr Mrs E Cansdale  
Cllr Mo Charlton  
Cllr C Daly

Cllr C Friend  
Cllr T Lupton  
Cllr H Richards  
Cllr J Rymer Jones - **Chairman**  
Cllr P Whapham – **Vice Chairman**

Cllr N Bell, Ashford BC, welcomed the new councillors and then left the meeting

Cllr M Conway was absent

Ten parishioners were present

**1 Election of Chairman for 2007-8**

Cllr Rymer Jones (outgoing Chairman) took the Chair for this item.

Cllr Whapham proposed, and Cllr Mrs Cansdale seconded, that Cllr Rymer Jones be re elected. There being no other nominations this was agreed.

**2 Election of Vice Chairman for 2007-8**

Cllr C Daly proposed, and Cllr Mrs Cansdale seconded, that Cllr P Whapham be elected. There being no other nominations this was agreed.

The Chairman welcomed the new councillors (Messrs Barfoot, Charlton, Daly and Lupton) and all councillors introduced themselves to the parishioners present.

**3 Minutes of previous meetings.** The following were agreed.

April 10<sup>th</sup>

Item 4 para. 5. Delete reference to “Extraordinary meeting”

Item 4 Add “The Clerk was asked to seek advice from Ashford BC as to exactly when the Parish Council would be responsible for the non domestic rates of the Post Office/toilets/car park.” *(NB The Post Office receives 100% rate relief)(Rates were payable from occupancy of the site from 23.08.06)*

Item 4 Add “Cllr Richards said all BPOLC minutes should have been reported to the full council.” *(Copies for information enclosed to councillors)*

Item 8. Delete reference to Mr Linnett and Ms Clarke

Extraordinary meeting April 23<sup>rd</sup>

Para 2.3 Add “unless the % becomes too great and it would then be reviewed”

Annual Parish Meeting April 24th

Minutes agreed

With the amendments the above three minutes were signed by the Chairman.

The Chairman reminded councillors that if they wish to amend the minutes they should put their suggestions in writing to the Clerk before the meeting.

**4 Councillors responsibility for specific Groups or Committees**

The Chairman said this was an initial choice and at a later informal meeting councillors would be able to amend or add to their choice.

When the Groups/Committees were active they would choose their Chairman and produce their “Terms of Reference”

Finance

Cllrs Barfoot, Mrs Cansdale and Lupton

Post Office/toilets/car park

It was agreed the existing Committee should stay in place until the project is officially completed. Then Cllrs Daly and Whapham agreed to be the council representatives on a new management group.

Millennium Field & Jubilee Meadow

Cllrs Conway and Richards

Traffic & Pedestrians (to include footpaths)

Cllrs Mrs Ashcroft, Friend and Whapham

Gordon Jones Field and play areas

Cllr Charlton

Police liaison

Cllrs Mrs Cansdale, Conway and Daly

Local Development Framework

Cllr Rymer Jones

Co ordination of planning applications

Cllr Mrs Cansdale

Local housing schemes

Cllrs Barfoot, Cansdale and Lupton

KAPC and Parish Forum

To be decided

Youth initiatives

Cllrs Charlton and Daly

Village Hall trustee

Cllr Lupton

School Governor

Cllr Mrs Ashcroft

Recycling

BEST

Cllrs Richards and Rymer Jones

Cllr Richards

5 **Planning (See attached)**

6 **Finance (See attached)**

The tabled proposed pay increase for the Lengthsman was agreed.

Ref. payment to Kent & Sussex Security Cllr Richards felt this was not a Council responsibility. *(The Clerk had arranged a refund and would write to K&SS re future maintenance.)*

Cllr Richards reported he had completed all the necessary DeFRA returns.

7 **Correspondence (See attached)**

8 **Parishioners questions**

These largely focussed on the Post Office scheme and the ongoing Audit Commission investigation. The Chairman said he would pick up the suggestion for a regular budget update once the new Council finance package was "live".

He thanked Mr Linnett for his offer of help to Cllr Charlton with the GJ Field.

The Clerk was asked to write to Tenterden Tigers concerning the volume of rubbish after their recent tournament and unauthorised parking on the GJ Field.

9 **Items for future consideration**

Cllr Richards asked that a full report on the Post Office scheme be presented to the next meeting by Cllr Bell as Chairman of the BPOLC.

Decision on whether to go ahead with our request for a PCSO

10 **Next meeting**

June 12<sup>th</sup> 2007